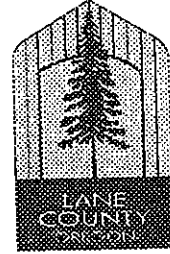


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AGENDA COVER MEMO

AGENDA DATE: November 10, 2004
TO: Board of County Commissioners
DEPARTMENT: Health & Human Services
PRESENTED BY: Rob Rockstroh



AGENDA TITLE: ORDER _____ / IN THE MATTER OF AUTHORIZING THE COUNTY ADMINISTRATOR TO SIGN A GRANT APPLICATION TO THE STATE OFFICE OF MENTAL HEALTH AND ADDICTION SERVICES IN THE AMOUNT OF \$100,000 PER YEAR FOR THE 2005-07 BIENNIUM. (DEPARTMENT OF HEALTH & HUMAN SERVICES)

I. MOTION

Order _____ / in the Matter of Authorizing the County Administrator to Sign a Grant Application to the State Office of Mental Health and Addiction Services in the Amount of \$100,000 per Year for the 2005-07 Biennium. (Department Of Health & Human Services)

II. ISSUE OR PROBLEM

The state Office of Mental Health and Addiction Services has released a request for proposals to provide projects to prevent illegal drug use and violence. Lane County has an opportunity to apply for up to \$100,000 per year for the two-year, 2005-07 biennium. The \$200,000 total for the grant application exceeds the signatory authority of the county administrator. Therefore, the Board of County Commissioners must act to authorize the county administrator to sign the application.

III. DISCUSSION

A. Background

Historically, Lane County has received funding for alcohol/drug abuse prevention and treatment services in response to a biennial implementation plan. At the direction of the state Office of Mental Health and Addiction Services (OMHAS), prevention programs in the plan were spread along a continuum that funded some strategies to impact the broad universe of individuals in Lane County, strategies to impact a selective audience of individuals and some strategies to impact an audience where there were indications of substance abuse. The plan was created, reviewed by the Mental Health Advisory Committee, accepted by the

Board of County Commissioners and forwarded for review and acceptance to OMHAS.

On September 10, 2004, a request for proposals was released by OMHAS to fund **Safe and Drug Free Schools Project Grants** for 2005-07. The SDFSCA is a central part of the federal government's effort to encourage safe and drug-free learning environments that support student academic achievement. Funded projects provide support for school and community-based programs to help our nation's communities prevent alcohol and other drug use, as well as youth violence. The Act also holds State and local entities accountable for achieving measurable results.

In the past, all of the prevention funding was spread across the continuum of universal, selective and indicated program strategies. In future, the SDFSCA dollars will fund indicated projects that prevent illegal drug use and violence for:

- Children and youth who are not normally served by State educational agencies or local educational agencies; or
- Populations that need special services or additional resources (such as youth in juvenile detention facilities, runaway or homeless children and youth, pregnant and parenting teenagers and school dropouts).

The Lane County proposal will support implementation of the Reconnecting Youth program in three different localities in the county.

Reconnecting Youth is a model program selected by the federal Substance Abuse and Mental Health Services Administration (SAMHSA). According to SAMHSA, it is a school-based prevention program for youth in grades 9 through 12 (14 to 18 year olds) at-risk for school dropout. These youth also may exhibit multiple behavior problems, such as substance abuse, aggression, depression, or suicide risk behaviors. RY uses a partnership model involving peers, school personnel, and parents to deliver interventions that address the three central program goals:

1. Decreased drug involvement
2. Increased school performance
3. Decreased emotional distress.

Students work toward these goals by participating in a semester-long high school class that involves skills training in the context of a positive peer culture. RY students learn, practice and apply self-esteem enhancement strategies, decision-making skills, personal control strategies and interpersonal communication techniques.

The Lane Education District has been successfully implementing Reconnecting Youth programs at various schools for the past two years. The federal grant that has been supporting the Lane ESD programs will run-out at the end of June 2005.

The Lane County proposal in response to the state RFP would continue this effective, evidence-based program.

The plan is to implement the program at the Martin Luther King Jr. Alternative School (formerly Court School) as well as two other rural communities in Lane County. Students will be referred into the program from Drug Court, Juvenile Counselors and school counselors. It is anticipated that 40 students per site per year will complete the program, 120 students per year.

The proposal will cover the cost of Lane ESD trainers, school staff, curricula and student workbooks, miscellaneous tutoring/mentoring expenses and some administrative costs for Lane County.

The grant application was not completed at the time that this agenda packet was created. Therefore, it is not attached. However, a copy of the grant application will be made available for review prior to the board agenda date.

Analysis

1. What is the match requirement, if any, and how is that to be covered for the duration of the grant?

There is no match requirement.

2. Will the grant require expenditures for Material and Services or capital not fully paid for by the grant?

No. The grant will be used to support an intergovernmental agreement with the Lane Education Service District. There will be no capital expenditures and minimal material and services costs related to executing the IGA and collecting and forwarding required reports to the state.

3. Will the grant funds be fully expended before county funds need to be spent?

Yes. The IGA will terminate when grants funds are expended or on June 30, 2007, whichever comes first.

4. How will the administrative work of the grant be covered if the grant funds don't cover it?

There will be no administrative work beyond that covered by grant funds.

5. Have grant stakeholders been informed of the grant sunset policy so there is no misunderstanding when the funding ends? Describe the plan for service if funding does not continue.

Yes. Upon award of the funding, the grant will be folded into our County Financial Assistance Agreement with the state Department of Human Services. Continuation of the provisions of this CFAA and any subsequent agreements are subject to availability of funds. If funds are discontinued, the services contracted with the Lane ESD will terminate.

6. What accounting, auditing and evaluation obligations are imposed by the grant conditions?

The accounting, auditing and evaluation obligations will be the same as those contained in the 2005-07 County Financial Assistance Agreement with the state Department of Human Services. It is anticipated that they will be the same or very similar to those in the current CFAA with DHS under which prevention services are currently funded and operated.

7. How will the department cover the accounting, auditing and evaluation obligations?

There should be no costs beyond those associated with the 2005-07 County Financial Assistance Agreement with the state Department of Human Services that are already anticipated and will be budgeted.

How are the costs for these obligations covered, regardless whether they are in the department submitting the grant or a support service department?

The costs for these obligations will be budgeted into departmental costs for the 2005-07 biennium. The grant allows three percent of the total project budget, \$3,000, for administrative costs.

Does the department acknowledge that the county will need to cover these costs and it is an appropriate cost incurred by support service department?

Yes. The department budget for the 2005-06 fiscal year and the 2006-07 fiscal year will include any costs associated with the grant.

8. Are there any restrictions against applying the county full cost indirect charge?

Yes. There is a limit of three percent of the total grant award that can be applied to the county's indirect expenses.

9. Are there unique or unusual conditions that trigger additional county work effort, or liability, i.e., maintenance of effort requirements or supplanting prohibitions or indemnity obligations?

No. These funds will be forwarded in the County Financial Assistance

Agreement with the state Department of Human Services. The conditions are anticipated to be the same conditions under which our current CFAA operates.

10. Is this a grant funded computer/software applications project?

No.

The grant award requested, \$100,000 for each of two years, exceeds the county administrator's delegated authority to sign (Lane Manual 21.137). Therefore, this order requests the Board to delegate authority to the county administrator to sign the application.

B. Alternatives/Options

1. To accept the motion and authorize the county administrator to sign the grant application.
2. Not to accept the motion. This will result in the loss of an opportunity to provide an effective, evidence-based, substance abuse and school violence prevention program to 240 at-risk youth in Lane County.

C. Recommendation

To approve number one above.

D. Timing

The grant application is due in Salem, Oregon on November 15, 2004 at 2:00 p.m. Therefore, the Board must act to allow the document to be processed.

IV. IMPLEMENTATION

Upon action by the Board, the document will be processed for signature, then forwarded to Salem.

V. ATTACHMENTS

Board Order

THE BOARD OF COUNTY COMMISSIONERS, LANE COUNTY, OREGON

ORDER:) ORDER _____ / IN THE MATTER OF AUTHORIZING
) THE COUNTY ADMINISTRATOR TO SIGN A GRANT
) APPLICATION TO THE STATE OFFICE OF MENTAL HEALTH
) AND ADDICTION SERVICES IN THE AMOUNT OF \$100,000 PER
) YEAR FOR THE 2005-07 BIENNIUM. (DEPARTMENT OF
) HEALTH & HUMAN SERVICES)

WHEREAS, the Oregon State Office of Mental Health and Addiction Services has released a request for proposals to provide Safe and Drug Free Schools Project Grants; and

WHEREAS, the Department of Health & Human Services has developed a proposal to fund Reconnecting Youth, a highly effective school-based prevention program that targets at-risk youth to prevent illegal drug use and violence; and

WHEREAS, Reconnecting Youth has been named by the federal Substance Abuse Mental Health Services Administration as a model project; and,

WHEREAS, if the Lane County proposal is funded, the project will be implemented with 240 high-risk youth in the Martin Luther King Jr. Alternative School as well as two other schools in rural Lane County locations; and,

WHEREAS, Lane Manual Chapter 21 sets forth policy regarding grant applications and policy regarding signatory authority of the County Administrator; and

WHEREAS, the total amount of the grant application is \$200,000 over a two-year period which exceeds the signatory authority of the county administrator;

NOW THEREFORE, IT IS HEREBY ORDERED, that the Board of County Commissioners delegate authority to the county administrator to sign the grant application to the state Office of Mental Health and Addiction Services in the amount of \$200,000 for the 2005-07 fiscal biennium.

DATED this _____ day of November 2004.

Bobby Green, Sr., Chair
Lane County Board Of Commissioners

APPROVED AS TO FORM
Date 11/2/04 lane county
Sherrill
OFFICE OF LEGAL COUNSEL